



Women in Public Policy Initiative

Georgetown University McCourt School of Public Policy

Who Are We?

The mission of the McCourt School's Women in Public Policy Initiative ([WPPI](#)) is to develop exceptional female leaders in public policy while promoting discourse on policy issues that disproportionately affect women in professional and political settings through panel discussions, skills-development workshops, and networking events.

Description

As an organization, we strive to increase the visibility of women in the policy arena both inside and outside of the immediate Georgetown University community. We seek to provide an inclusive forum for McCourt students interested in issues pertaining to women in politics and public policy to support the professional development of female students in preparation for their future careers, and to connect current students with alumni and professionals in the field. Membership is open to all interested McCourt students regardless of gender, political affiliation, race, or sexual orientation.

Vision

- **Awareness:** Encourage a robust dialogue regarding policy issues related to women and girls domestically and internationally; provide the McCourt community with a vehicle to explore relevant issues affecting women; advance thoughtful policy discussion and debate; and promote proactive policy solutions to issues affecting women and girls
- **Leadership Development:** Foster an engaging and vibrant network between McCourt students, alumnae/i, faculty, and staff; develop career resources for women in the policy field; and provide opportunities to learn about the specific leadership challenges that women face
- **Partnerships:** Coordinate and collaborate with other Georgetown University women's organizations, local and national non-profits, think tanks, and institutes to expose the Georgetown University community to issues affecting women and girls; and provide positive female role models for all members of the Georgetown University community
- **Service:** Collaborate with local organizations that focus on issues related to the empowerment of women and girls in the Greater Washington DC Area to create volunteer and advocacy opportunities

Expectations of WPPI Executive Board Members

1. Attend bi-weekly organizational meetings and WPPI-organized events. All WPPI team members have voting privileges and equal say in decisions made. Excused and unexcused absences will be observed on a case-by-case basis.
2. Attend events of partnering organizations, when possible.
3. Commit to WPPI Executive Board Member Duties (enumerated below).



Important Dates

Application Deadline: September 9th

Interviews: September 12th – 16th [arranged on an individual basis]

First Meeting: Week of September 19th

Position Descriptions

Communications & Research Officer [Reports to: Director of Communications]

Collaborate with the Director of Communications on:

1. Branding and marketing of the organization.
2. Managing WPPI's online communications, including our organization email, website, and social media accounts (Facebook, LinkedIn, Twitter).
3. Promoting WPPI's events via social media and campus advertisements.

Other Responsibilities:

1. Support the Events Officer on events-related research including, but not limited to, speaker bios and subject matter background for panels.
2. Coordinating research efforts between WPPI and other McCourt organizations, specifically the Georgetown Public Policy Review and regionally-focused organizations (LAPA, EAPA, SAPRI, etc.) to increase WPPI's visibility within in McCourt and the wider public policy community.

You will work with the Director of Communications to determine your exact responsibilities based on your interests and strengths.

Events Officer [Reports to: Director of Events]

Collaborate with the Director of Events on:

1. Developing event content, speakers, and events-related research (speaker bios and subject matter background, with support from the Communications & Research Officer).
2. Ensuring that each event is successful and engaging for the McCourt community
3. Planning and coordinating smaller WPPI events
4. Supporting event logistics including venue reservation, catering, online registration, set-up and clean-up.
5. Creating and disseminating event invitations, in coordination with Director of Communications and Communications & Research Officer.



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Evening Program Representative [Reports to: Director of Outreach]

Collaborate with the Director of Outreach on:

1. Representing the needs and interests of evening program students with regard to event planning and event content.
2. Supporting WPPI's strategic goal of creating professional networks with outside groups.
3. Coordinating volunteer and community events.